

Shropshire Paddlesport Safe-guarding Risk Assessment			
Assessors' Names:	David Coan, Bill Norris, Claire Dickinson		
Assessment Date:	15th December 2021		
Review Date:	15th May 2022, then 15th December 2022		

This assessment should be familiar to and “actioned” by the lead before the start of any club organised trip, pool or canal-side activity.

As the organiser of the communal activity you should ensure all volunteers know the risks and understand the control measures before the activity begins. Shropshire Paddlesport Club have public liability, employer and officers insurance in place with Hiscox/BCU Insurance.

Hazards ?	Who might be harmed and how ? Risks ?	What are you already doing ?	What further action may be necessary ?	Action by ?	Action by when ?	Done ?
Lack of information and awareness	Volunteers may be unfamiliar with the safeguarding area	Club have a designated Welfare Officer and identify the Welfare Officer by the Club noticeboard and Members File. All members asked for their permission on membership form, or on the sign-in sheet re photographs being take. All coaches cover safe-guarding on coaches courses which cover the key hazards identified and general information on who is the Welfare Officer and how to contact them.	Group Leader to maintain a watchful eye in case anyone requires any additional support.	Group Leader	On the day	

Hazards ?	Who might be harmed and how ? Risks ?	What are you already doing ?	What further action may be necessary ?	Action by ?	Action by when ?	Done ?
Lack of Supervision for safeguarding children or vulnerable adults	Children and vulnerable adults may need additional supervision to ensure their continued safety.	All children and any vulnerable adults to be accompanied by a responsible adult in approved ratios. No child is to be out of sight of a responsible adult. Where DBS is required for individuals, this is in place. All participating adults maintain vigilance concerning members of the public using the same public space, especially the canalside.	A safe-guarding course is planned for February 2022 and all coaches are DBS registered. Report anything suspicious to the Police.	Group Leader	On the day	
Vulnerable people or minors lone paddling	Individual may get separated from group and incur injury and no one would be aware.	No one is to paddle alone and are asked to remain with their group and remain visible to members of the group at all times.		Group Leader	On the day	
Minor or vulnerable paddling with a single adult	Child or vulnerable person	Parent to remain in view from the canalside or give their agreement for the minor to accompany that person. The Coach will assess the situation and permit, depending on their experience and knowledge of the accompanying adult.	Self declaration system being considered Coaches call			
	Bullying & Harassment					
	Isolation if a whistle blower					
	Those in dispute with the club					

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	At risk of abuse (physical, domestic, sexual, psychological, financial or material, discriminatory, modern slavery) or neglect					
Canal-side	At risk from individuals not part of the club operation	Session lead maintains a watching eye.				
Club-house and school premises showers and changing room	True/False reports or accusations	If a child is alone in the changing room, the adult should leave. They should be accompanied by their parents. If an adult is changing/showering, they should ask a single child to leave for a short while.				
Trips	Minors/Vulnerable people reporting harm		Line on safe-guarding being included in every trip risk assessment			
Races or competitive events	Minors/Vulnerable people reporting harm		Line on safe-guarding considerations included in every race/competitive event risk assessment			
Summer holiday sessions	Minors/Vulnerable people reporting harm		Line on safe-guarding considerations included in every race/competitive event risk assessment			

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Other community groups brownies/guides/scouts	Minors/Vulnerable people reporting harm					
		Screening of helpers/DBS				
		Induction procedures				
		Nominate a person to take responsibility for safeguarding & Establishing clear roles/Welfare Officer				
		Regular checks or supervision of helpers				
		Information about club rules & operating procedures				
		System for feedback and support				
		Support training of helpers and coaches in safeguarding and child protection issues				
		If running an event, nominate a person responsible for safe-guarding				